

SOUTHERN CALIFORNIA ASIAN DEAF ASSOCIATION

(a non-profit organization)
Organization ByLaws

ARTICLE I - NAME

The name of this nonprofit organization shall be the Southern California Asian Deaf Association (SCADA) hereinafter referred to as the Association.

ARTICLE II - STATUS

The Association shall be a not-for-profit 501(c)3 organization, incorporated in the State of California.

ARTICLE III - MISSION

The **mission** of Southern California Asian Deaf Association is to encourage, empower, explore, and educate cultural diversity and values, identities, and leadership for all Asian Pacific Islander Middle Eastern Desi American (APIMEDA), Deaf, Hard of Hearing, DeafBlind, DeafDisabled, and Late-Deafened (DHHDBDDL), and Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual (LGBTQIA+) individuals in our community.

The **vision** of the Association shall be to:

Building a safe space where ALL APIMEDA, DHHDBDDL, and LGBTQIA+ people can walk together on the path to have access to tools for growth and leadership.

The **values** of the Association shall be to:

- a) Respect: We recognize different cultural perspectives and treat all people with equality and dignity.
- b) Humanity: We welcome all for who they are and express kindness to all.
- c) Diversity: We embrace one's unique identity and culture.
- d) Unity: We connect one to all by working together as a community.
- e) Transparency: We promote open and honest communication to all people's needs for access.

ARTICLE IV - MEMBERSHIP

SECTION 1: Eligibility for Membership

Application for membership shall be open to any current resident in Southern California that supports the purpose statement in Article II. Membership is granted after completion and receipt of a membership application and annual dues.

SECTION 2: Membership, Dues, and Terms

The Association is a membership organization with members having either voting or non-voting privileges and shall be open to all subgroups within the Deaf community without discrimination as per Article III. Membership terms and dues shall be determined by the Boards and outlined in the PPG.

SECTION 3: Eligibility and Privileges

Ten (10) members in good standing shall constitute a quorum of the Association at the general meeting. Only current (18+) members are eligible to hold office, make motions, or vote.

ARTICLE V - OFFICERS AND BOARD

SECTION 1: Board Membership and Leadership

- a) The Executive Board shall include the President, the Vice-President, the Secretary, and the Treasurer, who are the Officers of the Association.
- b) The officers are expected to be culturally aware and sensitive regarding APIMEDA cultures and values.
- c) President and Vice President must be DHHDBDDL of APIMEDA ancestry.
- d) The majority of the officers must be DHHDBDDL of APIMEDA ancestry.

SECTION 2: Resignations

Elected and appointed Board members may resign at any time by submitting a resignation letter to the Board of Directors within one month's notice. Upon receipt of resignation, the Board shall appoint its replacement.

SECTION 3: Term of Office

The Executive Officers shall hold office during a term of two (2) years or until successors have been elected and installed. No officer shall be eligible for more than two consecutive terms in the same office. Two-year term shall commence at the ceremonial event. If needed, the president and vice-president may appoint a new member to hold office on a one-month probationary basis. At the end of the one-month term the officer may be confirmed to complete the two-year term.

SECTION 4: REMOVAL FROM OFFICE

Elected and appointed officers may be removed after a due process hearing for conflict of interest, failure to carry out their duties, or for unethical incidents by a two-thirds ($\frac{2}{3}$) closed vote (conducted during closed session) with a majority of the Board.

SECTION 5: LOANS

No loan shall be made by the Association to any member, board member, or any other organization.

ARTICLE VI - EXECUTIVE BOARD

SECTION 1: Composition

The Executive Board shall be composed of the selected Officers.

SECTION 2: Officers Duties

- a) President shall
 - i) Preside at all meetings of the Association.
 - ii) be the chief representative of the Association
 - iii) appoint committees as needed to perform the duties of the Association
 - iv) be a non-voting member of all committees
 - v) serve as chairpersons of the Finance Committee
 - vi) submit the minute report to the secretary prior to the Board meeting
 - vii) have at least one year of previous experience as an SCADA officer
- b) Vice President shall
 - i) oversee all internal affairs of the Association and also act as a member of the Bylaws committee
 - ii) submit proposed agenda via email to the Board for its review prior to the Board meeting
 - iii) assume the President's duties in the absence of the President

- iv) submit the minute report to the secretary prior to the Board meeting
- v) Have at least one year of previous experience as an SCADA officer
- c) Secretary shall
 - i) be responsible for all correspondence concerning the Association and for the maintenance of all official records, including the minutes of the Board meeting
 - ii) provide voting polls electronically or in person and record the results of all proposals
 - iii) serve as chairpersons of the Finance Committee
- d) Treasurer shall
 - i) have charge of bested fund of the Association as the financial manager
 - ii) serve as chairpersons of the Finance committee
 - iii) work closely with committee hosting any type of events to monitor income and expenses to ensure that events close their accounts with a positive balance
 - iv) submit the Franchise Tax Board report yearly
 - v) collaborate with Membership Director, Event Planning Director, and Fundraising Director.
 - vi) submit the minute report to the secretary prior to the Board meeting
 - vii) Should be US citizen

SECTION 3: Duties of Board

- a) The Board has authority to make decisions during the meetings and in accordance with the mission of the Association and as need arises. The Board is responsible for developing and managing interim budget and other expenditures.

ARTICLE VI - MEETINGS

SECTION 1: Meeting

- a) Board meetings shall be held on a quarterly basis at a convenient place or video conference calls and time designated by the Board with advance notice of a minimum of five business days.
- b) Special meetings shall be held prior to an event or as needed.
- c) General meetings shall be held twice a year. (Fall/Spring)
- d) All issues to be voted on shall be decided by majority of those present at the Board meeting which the vote takes place.
- e) Any member of the Board with two consecutive absences without 48-hour notice from the meeting will be considered as having vacated the position

ARTICLE VII - COMMITTEES

SECTION 1: Standing Committees

- a) The Standing Committees are Membership, Public Relations, Event Planning, and Finance.
- b) Detailed procedures of the standing committee shall be determined and approved by the Board.

SECTION 2: AD HOC Committees

AD HOC committees (e.g., Scholarship, Awards, auditing, and etc.) shall be established at the request of the President as may be necessary to conduct business.

SECTION 3: Appointment

The President shall appoint the chair of each committee; the committee chairperson shall appoint committee members.

ARTICLE VIII - OFFICIAL PUBLICATION

SECTION 1: Authorization/Subscription

The Board shall maintain an official publication which itself is an official website, <https://scadausa.org/>.

ARTICLE IX - PARLIAMENTARY AUTHORITY

SECTION 1: Robert's Rules of Order

As long as it is not in conflict with these Bylaws, the most recent edition of Robert's Rules of Order shall be the parliamentary authority of the Association governing all meetings of the Association, the Board, and any Committee.

ARTICLE X - AMENDMENTS

SECTION 1: Amendment Procedures

- a) Proposals to amend these Bylaws may be initiated by the Board.
- b) The amended Bylaws shall be impacted and go into effect at the end of the meeting following rectification.

ARTICLE XI - SUSPENSION PROCEDURE

SECTION 1: Suspension Procedure

The Bylaws may be suspended for a specific purpose by a ¾ vote of members present at any Association meeting.

ARTICLE XII - DISSOLUTION

SECTION 1: Distribution of Assets

In the event the Association is dissolved, after payment of all debts and liabilities, remaining assets shall be distributed to non-profit organizations based in the United States in the following order of priority:

1. Deaf Asian Organization
2. Deaf Organization
3. Asian Organization

Organization(s) shall be qualified at that time as exempt organization under Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding section of any future tax law); or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not disposed of shall be disposed of by a court of competent jurisdiction of Los Angeles County in which the principal office of the Association is then located exclusively for such purposes or to such organizations), as said Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE XIII - ADDENDUM

SECTION 1: Tax-Exempt Status

- a) The Association is organized exclusively for education and charitable purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986 (or corresponding section of any future tax law), in particular to advance the well-being of APIMEDA, DHHDBDDL, and LGBTQIA+ people and their families in the United States through support of educational, human services, and advocacy endeavors.
- b) The Association's net earnings cannot benefit private individuals, members, or officers. It can compensate for services and make distributions to fulfill its stated purposes. The

Association must avoid significant involvement in propaganda, influencing legislation, and political campaigns. It must adhere to activities allowed for tax-exempt organizations under relevant sections of the Internal Revenue Code.

DECLARATION

We, the undersigned, are named as Officers to declare that the foregoing Amended Bylaws of Southern California Asian Deaf Association were adopted on July 7, 2018.



Carmine Ida Emperado Mojahedi
President

9/23/2023

Date



Kimberly Han
Vice President

9/23/2023

Date



Leo Samaniego
Secretary

9/23/2023

Date

Lan Ngo
Treasurer

Date

Revision History:

Revised on August 13, 2023

Revised on August 17, 2019

Revised on July 8, 2018

Revised on January 23, 2016

Revised on November 30, 2005

Revised on March 1, 2003

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